Employer Orientation Day
May 4, 2013

Return this completed form to:
446th AW/PA
1205 12th St., Room 125
Joint Base Lewis-McChord WA 98438
Fax: (253) 982-0078
E-mail: 446aw.pa@us.af.mil
DEADLINE: April 6

Office use only
Date received _____
Primary/Standby

Reservist's Information

Rank/Name _____ Unit _____ Duty Phone _____

Home address: _____ Home E-mail: _____

City: _____ State: _____ Zip Code: _____

Home phone: _____ Civilian work phone: _____

Business address: _____ Business E-mail: _____

City: _____ State: _____ Zip Code: _____

**SSAN: _____ My military status May 4 will be: UTA or Orders (*circle one*)

Employer's Information

Supervisor's courtesy title/full name (Mr./Mrs/Ms.) _____

Supervisor's job title/position: _____ **E-mail address:** _____

Company Name: _____ **SSAN: _____

Business address: _____

_____

City: _____ State: _____ Zip code: _____

Business phone: _____ Home phone: _____

Emergency contact name/Relationship _____ Daytime phone: _____

I acknowledge I am responsible for notifying my military supervisor if my employer will attend. I will be on duty status May 4. I will provide a workplace tour for my supervisor. There is no charge for my employer's lunch. My employer has not participated in an Employer Orientation Day.

Reservist's signature _____ Date _____

**PRIVACY ACT STATEMENT: Information requested is affected by the Privacy Act of 1974. Authority for requesting this information from you is Title 10, U.S. Code, Section 8012 (Secretary of the Air Force, Powers and Duties Delegated by) and Executive Order 9397 (Numbering System for Federal Accounts Relating to Individual Persons). This information is required to manifest passengers for a C-17 orientation flight. Social Security Number is used to make positive identification of the individual applicant. Disclosure is voluntary. However, participants will be denied boarding for the C-17 orientation flight without the requested information.